

**MINUTES OF THE MEETING DATED 15-06-2015 IN THE OFFICE CHAMBER OF
THE ADDITIONAL CHIEF SECRETARY, REVENUE & D.M. DEPARTMENT IN
CONNECTION WITH SETTLEMENT OF LAND IN GUWAHATI AND OTHER
TOWN OF THE STATE**

Officers present

1. Shri S.C. Das, IAS, Addl. Chief Secretary, Revenue & D.M. Deptt.
2. Shri P.K. Tiwari, IAS, Commissioner & Secy., Revenue & D.M. Deptt.
3. Shri S. Thakur, IAS, Commissioner, Lower Assam Division, Guwahati.
4. Shri M. Angamuthu, IAS, Deputy Commissioner, Kamrup (M), Guwahati-1.
5. Dr. J. Balaji, IAS, Special Invitee.
6. Shri A.K. Barman, ACS, Deputy Secy., Revenue & D.M. Deptt
7. Shri Dipak Kr. Choudhury, ACS, ADC, Kamrup (M).
8. Smti. Esther Kathar, ACS, EAC, Kamrup (M).

After detailed discussion on the issue, following decisions were taken:

1. In order to expedite the process of settlement of land in Guwahati it was decided to send back the files which are now in Revenue & D.M. Department, to Deputy commissioners for verification in the field, by Tier I and Tier II Committees formed as per guideline issued vide O.M. No.RSS.532/2011/Pt/152 dated 21-2-2014. Since these are very old cases, it will be necessary to verify the status of land involved in each of the cases.
2. To start with, Deputy Commissioners will undertake verification of those proposals which were forwarded to the department with the approval of SDLAC.
3. The check list for field verification shall include name and address of the person, schedule of the land, area, valuation, type of construction, LAC approval, length of possession, approval of GMDA and eligibility as per settlement rules.
4. The list of settlement proposals approved by Tier II Committee shall be sent to the department for intimation of Chief Minister only. Cabinet Memo to modify the guidelines issued vide O.M. No.RSS.532/2011/Pt/152 dated 21-2-2014 will be prepared and put up immediately.
5. All the proposals lying in the department should be sent back to the Deputy Commissioners by 30th June, 2015.
6. Proposals pending in the Circle or Deputy Commissioner offices will be taken up after disposing of old, SDLAC-approved proposals.
7. Minutes of both Tier I and II Committee shall be recorded in descriptive manner, giving details of the checks applied for recommending or rejecting a proposal to ensure optimum transparency and accountability in the whole process.
8. Revenue & Disaster Management Department should issue the guidelines and format for filing affidavit immediately.

Sd/
(S.C.Das, IAS)
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 843/2015/11-A

Copy to all officers present.

Dated the Dispur, 24th June, 2015

By order etc.,



Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.